



**City of Kenora**  
**Committee of the Whole**  
**Minutes**  
**Tuesday, September 6, 2016**  
**9:03 a.m.**  
**City Hall Council Chambers**

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**Present:** Mayor David Canfield  
Councillor Mort Goss  
Councillor Rory McMillan  
Councillor Dan Reynard  
Councillor Louis Roussin  
Councillor Sharon Smith  
Councillor Colin Wasacase

**Staff:** Heather Kasprick, City Clerk, Andrew Glassco, Community & Development Services Manager, Adam Smith, Special Projects & Research Officer

**A. Public Information Notices**

**As required under Notice By-law #144-2007, the public is advised of Council's intention to adopt the following at its September 13, 2016 meeting:-**

N/A

**B. Declaration of Pecuniary Interest & the General Nature Thereof**

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance.

Councillor McMillan declared an indirect pecuniary interest on item number 1.3 as it references financials for the Kenora Police Services Board and Councillor McMillan's wife is a member of the board who receives remuneration.

**C. Confirmation of Previous Committee Minutes**

**Resolution #1 - Moved by R. McMillan, Seconded by L. Roussin & Carried:**

That the Minutes from the last regular Committee of the Whole Meeting held August 9, 2016 be confirmed as written and filed.

**D. Deputations/Presentations**

**Rick Strain & Marilyn Strain – Kenora Pickleball Club**

Rick Strain presented to Council on behalf of the Kenora Pickleball Club.

Pickleball is a racquet sport that is played on a court similar to the size of a badminton court and is a cross between tennis, ping-pong and badminton. It is the number one fastest growing sport in North America and it is estimated that 2.5 million people play in the United States. The paddle is about twice the size of a ping pong paddle and the ball is approximately the size of a baseball but is a plastic whiffle ball. Pickleball is suitable for all ages 8 and up and was actually developed for children but grew to become a challenging fun sport encompassing all ages. The game was first developed fifty years ago. It has become very popular with the 55 plus age group but is gaining momentum now with the 20 plus age group. Schools are now introducing it into their curriculum and is currently in Beaver Brae and has been shown to the Catholic School Board with the assistance of one of our members. Pickleball is a multigenerational sport that provides a skill development for lifelong physical activity. Pickleball promotes a healthy lifestyle and is great exercise as well as a social sport. Pickleball is good for body and mind and as we know an active community is a healthy community.

The Kenora Pickleball Club began in 2011 and has been operating on the Garrow Park Tennis courts since that time. The City of Kenora allowed additional lines to be painted onto the surface and with the use of portable nets purchased by the City of Kenora we began our club. We now have 6 courts that can be played on at the Garrow facility, all using portable nets.

For each designated time of play, the nets have to be set up and then taken down and stored. Last year they formalized their organization by setting up an executive, bank account and membership status.

They have a Facebook page (<https://www.facebook.com/Kpickleball2015/?ref=bookmarks>) and email address ([kenorapickleball@gmail.com](mailto:kenorapickleball@gmail.com)) and can be contacted at either.

They currently have 72 paid members. The ages run from thirty to late seventies. Our fee is \$20.00 for the year which allows us to purchase equipment, balls, advertising and maintenance equipment. They have a drop in fee for those visitors that would like to play while here on holidays. Those visitors have been from all across the U.S. and Canada.

The club play is now year round as they have begun winter play with our school partners: Evergreen and Pope Paul John schools. They are very proactive as a club in reaching the community and developing the sport of Pickleball by teaching and offering lessons to newcomers.

Their club is growing and anticipate within a short period of time that our membership will grow to a hundred plus. In 2014 we had 32 members, at the end of 2015 with indoor play they had 71 members and they expect their number at the end of this year to be 90 plus.

Their club performs maintenance on the courts. They have been repairing the fencing, cleaning the courts as required, ditching to allow for better drainage and the installation of new wind nets. They have access to a storage unit in the building on the park area where they keep their equipment. Recently they applied to the Kenora Lake of the Woods Regional Community Foundation with the partnership of the City of Kenora and received a grant to purchase wind nets, additional portable nets, balls, replacement nets and advertising monies. They were approved and received a total of \$3,486.00. All equipment has been purchased and has enhanced the City of Kenora facility at Garrow Park.

The Kenora Pickleball Club thanked the City for their support in the past. It allowed for the

purchase of equipment, allowed us use of the Garrow facility and painting lines on the courts and partnered with them for our grant application to the KLWCF.

The Kenora Pickleball Club formally requested the City of Kenora to consider and grant them permission to designate the Garrow Park tennis courts as a permanent, exclusive Pickleball facility with 6 permanent net structures and to work collaboratively with the club to resurface the court area and correct maintenance issues.

They understand that the facility is now used for other venues such as the Kenora Borealis Triathlon event and the Summer Games next year and we continue to welcome those venues. They understand that there will be some renovations to the Garrow Park area because of the Summer Games Rowing event and perhaps this would be a timely endeavour for that site.

They believe the Kenora Age-Friendly Plan, 2010 Beaches Parks and Trails Development Project, Tourism Kenora 5 Year Strategy and the City of Kenora Official Plan all support the deputation.

They feel that with a permanent facility in place that the sport of Pickleball will continue to grow and be available to the general public whenever they wished to play, much as the tennis is available to those people at the current tennis infrastructure. A permanent pickleball facility would enable all community members to play at any time. The Recreation Centre currently has 4 tennis courts and the Keewatin area has an additional 2 tennis courts which should be ample courts for those wishing to play tennis. There are also courts at Beaver Brae School and the Yacht Club on the lake. The majority of the tennis play is at the Recreation Centre due to its improved court surface over the other available courts.

Since the beginning of May they have had 1,244 people who have played pickleball at an average of 77.75 people per week with 8 rain days. Tennis at the same time has seen 34 people at an average of 2.13 persons per week playing at Garrow Park while we have been there.

The Garrow Facility we feel is a great location. It is already in place but is under-utilized for tennis. There are washroom facilities and with the Rowing club and beach area a beautiful and well used site.

The existing court system although in need of some repairs and maintenance, has a solid foundation.

- The courts would need to be resurfaced similar to the tennis court at the Recreation Centre.
- New permanent nets purchased and put up.
- A 4 foot chain link fence with two gates to divide the courts from north and south. Eventually chain link fence between the courts could be looked at.
- Courts 3 and 6 are the most problematic courts with some heaving and cracks in the asphalt. Court 5 is not level and hence creates problems with drainage.
- The fence area in the north-west corner needs work as there is no top pipe to support the fence. The fencing needs tension support.
- General maintenance is needed to remove dirt, shrubs and trees both growing inside and outside the court.

#### Costs of Renovation

- 6 permanent nets. Quote = 6 X \$627.15 = \$3,762.90
- Resurfacing of Court area. Quote = \$5,9456.63
- 4' chain link fence between court areas. Quote = \$2,444.84

The Pickleball Club will ask for support at the spring granting from the Lake of the Woods Community Foundation, if we receive the designation of permanent Pickleball courts. They will be seeking funding for the permanent nets and the fencing dividing the north and south courts.

They would like the City of Kenora to work with The Kenora Pickleball Club to correct the maintenance issues in the court area and resurface the courts. The Kenora Pickleball Club is continuing to investigate other avenues for funds and grants such as the Ontario Trillium Fund and the KLWCF.

With an enhanced facility this would give us the capacity to host future events and tournaments such as the senior games of which we have already had discussion with. They would like to stress new pickleball courts in Kenora would enrich the summer experience that is offered here. They have had people from across Canada visiting here and playing while they are in our community. They have members who travel from Westhawk Lake and Clearwater Bay to play on a regular basis. They also had guests from San Diego, Chicago and Baton Rouge. These people are seeking us out and using the facility to complete their total Kenora Experience.

Council agreed that this is a great growing sport and that we should look into the partnership and discussion should take place with the tennis group to work together.

Council thanked Mr. Strain for his deputation and a copy was left with the Clerk.

#### **Debra LeMaistre – Kenora Rotary Club**

Debra LeMaistre of the Kenora Rotary Club along with other Rotary members were present. Their YouTube video was played to show Council the plans for the splash park. The Kenora Rotary Club requests that City of Kenora representatives approves and signs an agreement between the City of Kenora and the Rotary Club of Kenora for the Kenora Rotary Splash Park to be constructed at Norman Park.

The Rotary Club of Kenora began considering projects in September 2013, looking for a suitable project in Kenora, to give back to the community for the 100 years of support given to the club. In the fall of 2014, our club was approached by city employees asking us to consider an accessible splash park as our project. On December 2, 2014 a presentation to the Rotary Club, with participation from Charlotte Caron, convinced the club unanimously to support the project whereby the Rotary Club would partner with the city to build a fully accessible splash park for our Rotary Centennial Project. On January 20th, 2015 the Splash Park was approved by the City of Kenora Council.

Meetings were held with members of the Rotary Club and city employees Charlotte Caron, John Nabb and Barb Manson. We also had a meeting with Charlotte Edie, Cindy Behrsin, Splash Park Committee Treasurer and Deb LeMaistre to discuss how finances would be handled. The City of Kenora issues tax receipts for donations of \$75 or more, once the funds have been received by the city.

Our first official Splash Park Committee Meeting was held on April 8, 2015, with Charlotte in attendance. It was agreed at this meeting that the theme for the splash park would be Lake of the Woods.

In September 2015, a stakeholders meeting was held at the Discovery Centre with neighbours from Norman area, hosted by city employees and the park architect. Support was evident at the meeting. On November 18th, 2015, an open house was held at the Discovery Centre by city employees and the park architects to unveil the plans for Norman Park and Keewatin Beach Park.

Many fundraisers have been held, and support from city residents has been strong. Our club has raised over \$85,000 so far, with more fundraisers coming this fall. The Kenora Lions Club and the Kenora Hospitality Alliance have each donated \$10,000. Other major donors are Shaw TV, Ted's No Frills, the TD Bank, Tim Horton's, Dingwall's and several private donors. Our buy-a-brick fundraiser whereby a person or business may purchase an engraved brick has raised over \$17,000.

Tax receipts have been issued by the City of Kenora Treasurer. Next steps include applications for Grants and larger donations. In order to move to the next step, we need to have a signed agreement with the city. This agreement has been approved by the Board of Directors of the Rotary Club of Kenora.

Council thanked the Kenora Rotary Club for their deputation and a copy was left with the Clerk.

### **Hayley Smith - Keewatin Curling Club**

The Keewatin Curling Club has made significant improvements to their facility over the last several years including installation of energy efficient lighting in both the club room and the ice surface, partnering with the City on a shared ice plant, and switching to low water use bathroom fixtures. These improvements have resulted in a more energy efficient recreational facility that is enjoyed by curlers in six different curling leagues. The club is also used by the Beaver Brae curling teams as their practice facility.

As you know, the curling club will be partnering with the City to replace the roof over our joint facility in Keewatin. This will result in further efficiencies for both the City and the Keewatin Curling Club. To offset the curling club's portion of the roof replacement costs, the Board of Management will be exploring grant application opportunities. Some grants we are considering require that we provide a charitable number.

Although the curling club is a not-for-profit organization, we do not qualify as a charitable organization. To that end, we would like to request permission to use the City's charitable number for those grant applications that require one (such as the Lake of the Woods Regional Community Foundation). Any funding approved through grants will be used to offset the costs associated with the roof replacement.

Council thanked Mrs. Smith for her deputation and a copy was left with the Clerk.

## **E. Reports:**

### **1. Corporate Services & Strategic Initiatives**

## **1.1 Flag Protocol Policy**

### **Recommendation:**

That Council approves a new Flag Protocol Policy #CC 6-4 to recognize flag raising ceremonies and half-mast protocols for City owned facilities; and further

That Council gives three readings to a by-law to amend the City Comprehensive Policy Manual for this purpose.

### **Recommendation Supported.**

## **1.2 Healthy Meeting and Events Policy**

### **Recommendation:**

That Council hereby approves the City of Kenora Healthy Meetings and Events Policy; and further

That Council gives three readings to a by-law to amend the City Policy Manual for this purpose.

### **Recommendation Supported.**

\*\* Mayor Canfield stepped out of the room, Deputy Mayor Reynard took the Chair.

## **1.3 July 2016 Financial Statements**

### **Recommendation:**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora July 31, 2016.

### **Recommendation Supported.**

**Discussion:** Councillor Reynard has several questions pertaining to the financial statements but given that no finance staff are present, he will draft them in an email and send to the CAO and copy Council for their reference.

## **1.4 Truth and Reconciliation Report and Calls to Action**

### **Recommendation:**

That Council hereby approves the development of a cultural sensitivity training program for staff and Council; and further

That Council hereby directs staff to proceed with a Reconciliation Framework to serve as a strategy to realize the TRC Calls to Action and strengthen relationships with First Nations and urban Aboriginal peoples.

### **Recommendation Supported.**

\*\*Mayor Canfield returned to the Chair

## **2. Fire & Emergency Services**

**No reports.**

### 3. Operations & Infrastructure

**No reports.**

### 4. Community & Development Services

#### 4.1 Anicinabe Park Stage NOHFC Application

**Recommendation:**

That Council hereby approves the City of Kenora as the applicant for a NOHFC grant in the amount of up to \$50,000 for the building and installation of the Anicinabe Park Stage.

**Recommendation Supported.**

**Discussion:** It was questioned if the project is now at \$100,000 as the most recent cost analysis was \$52,000. Council is seeking final cost estimates for the project as the costs seem to be varying. Council needs to understand the costs and what the expectations are of the City. Andrew will forward that out to Council for the meeting on the 13<sup>th</sup>.

#### 4.2 Community Capital Program Project Application

**Recommendation:**

Whereas the Ontario150 Community Capital Program grant application period ends on September 14<sup>th</sup>; and

Whereas municipalities may apply for one project under the Community Capital Program;

Now Therefore let it be Resolved that Council directs staff to apply for funding under the Community Capital Program for the Garrow Park play structure project.

**Recommendation Supported.**

**Discussion:** We are only permitted to apply for one grant for this project. We still have to look at cost estimates for this project. The project is allowed for only one project and staff feel this is a good fit for the program.

#### 4.3 Free Venue Rental Policy

**Recommendation:**

That Council hereby approves the City of Kenora Free Venue Rental Policy; and further

That Council gives three readings to a by-law to amend the City Policy Manual for this purpose.

**Recommendation Supported.**

#### 4.4 Rotary Splash Park – Memorandum of Understanding

**Recommendation:**

That Council hereby authorizes the Mayor and Clerk to enter into a Memorandum of Understanding (MOU) between the Corporation of the City of Kenora and the Rotary Club of Kenora, effective September 13, 2016 meeting of Council; and further

That three readings be given to a by-law for this purpose.

**Discussion:** The memorandum of understanding is good and the part where it addresses future capital costs. In the estimated \$35,000-\$50,000 of operating costs it was questioned what portion of those costs are related directly to hydro/sewer/water. If we know that a big portion of that annual operating costs are hydro/sewer/water charges those costs go up annually. These are not fixed costs and will continue to rise because of the services required to make it operational. Council needs to be aware of this.

**Recommendation Supported.**

## **F. Proclamations**

Mayor Canfield read the following proclamations:

- Childhood Cancer Awareness Month – September 2016
- World Mental Health Day – October 10<sup>th</sup>, 2016

## **Council Roundtable Comments:**

- Mayor Canfield referenced the NOMA fall conference on September 22 and 23 in Thunder Bay and what other members of Council are attending.
- Policing in Justice on September 27<sup>th</sup> Mayor Canfield cannot attend and Rory McMillan will attend on behalf of Council.
- Sprung will attend next week either before or after Council and Mayor Canfield will confirm.
- The auditors are ready to present and will be at 11:00 a.m. on the 13<sup>th</sup>

## **G. Other**

## **H. Next Meeting**

- Tuesday, October 4, 2016

## **I. Adjourn to Closed**

**Resolution #2 - Moved by L. Roussin, Seconded by R. McMillan & Carried:**

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session at 10:20 a.m. to discuss items pertaining to the following:-

- i) **Solicitor Client Privilege (1 item)**
- ii) **Education & Training (1 item)**

## **J. Reconvene to Open Meeting**

Council reconvenes to open session at 12:28 p.m. with no direction/reports from its closed session.



## **K. Close Meeting**

Meeting adjourned at 12:29 p.m.